

MULTIDISCIPLINARY
THORACIC CANCERS
SYMPOSIUM



EMERGING INNOVATIONS AND NEW ADVANCEMENTS

FAIRMONT SCOTTSDALE PRINCESS
SCOTTSDALE, ARIZONA | DECEMBER 2-4, 2021

ASCO[®] AMERICAN SOCIETY OF
CLINICAL ONCOLOGY
KNOWLEDGE CONQUERS CANCER



CO-SPONSORS:

ASTRO
AMERICAN SOCIETY FOR RADIATION ONCOLOGY



APPLICATION AND CONTRACT TO HOST AN ADVISORY BOARD MEETING

CONTACT INFORMATION (REQUIRED)

ASSOCIATION/COMPANY

CONTACT PERSON

ADDRESS

CITY

STATE

ZIP

PHONE

EMAIL

ON-SITE CONTACT PERSON

PHONE

FUNCTION SPECIFICATIONS (REQUIRED)

FUNCTION NAME

FUNCTION DESCRIPTION

FUNCTION DATE

START TIME

END TIME

ANTICIPATED ATTENDANCE

ROOM SETUP (REQUIRED)

- ☐ Conference
☐ Hollow Square

- ☐ U-Shape
☐ Theatre

- ☐ Classroom
☐ Round Tables

- ☐ Cabaret Tables
☐ Other _____

FOOD AND BEVERAGE (REQUIRED)

Please select the meals that you plan to serve during this meeting.

☐ Breakfast

☐ Lunch

☐ Break

☐ Reception

☐ Dinner

Additional requirements. Please indicate any audio/visual equipment, staging or special requirements that will affect your room setup. _____

Please note, Projection is the exclusive audio/visual provider of all events taking place during the Multidisciplinary Thoracic Cancers Symposium.

TOTAL FEES DUE: \$10,000

PAYMENT INFORMATION

After receiving your completed application, an invoice will be sent to you 3-5 business days with payment instructions.

CHECK PAYMENT

If paying by check, please email Application and Contract to host an Advisory Board Meeting to corporaterelations@astro.org. Please mail original application with check made payable to ASTRO to:

For Standard Mail:
ASTRO
P.O. Box 417217
Boston, MA 02241-7217

For Overnight Delivery:
Bank of America Merrill Lynch Lockbox Services
Lockbox #417217, MA5-527-02-07
2 Morrissey Blvd., Dorchester, MA 02125

CREDIT CARD PAYMENT

Credit card payment can only be accepted via phone at 703-839-7370 or online. You will receive instructions upon invoicing with a link to pay online.

MULTIDISCIPLINARY THORACIC CANCERS SYMPOSIUM



EMERGING INNOVATIONS AND NEW ADVANCEMENTS

FAIRMONT SCOTTSDALE PRINCESS
SCOTTSDALE, ARIZONA | DECEMBER 2-4, 2021

ASCO[®] AMERICAN SOCIETY OF
CLINICAL ONCOLOGY
KNOWLEDGE CONQUERS CANCER



CO-SPONSORS:

ASTRO[®]

AMERICAN SOCIETY FOR RADIATION ONCOLOGY



APPLICATION AND CONTRACT TO HOST AN ADVISORY BOARD MEETING

TERMS AND CONDITIONS

Organizations wishing to host advisory board meetings in conjunction with the Multidisciplinary Thoracic Cancers Symposium may rent meeting space at the Fairmont Scottsdale Princess. All such events must be approved by Show Management and may only take place during specified dates and times. Meeting space is available on a first-come, first-served basis and is subject to availability.

APPROVED MEETING TIMES

Meetings may NOT be held during the following dates and times:

Thursday, December 2, 2021	7:45 a.m. – 5:15 p.m.
Friday, December 3, 2021	7:50 a.m. – 5:00 p.m.
Saturday, December 4, 2021	7:50 a.m. – 12:00 p.m.

Approved meeting times are subject to change at any time. Advisory Board Meetings may not take place during Industry-Expert Theaters or Industry Satellite Symposiums. Please check the schedule of events at www.thoracicsymposium.org for the most current agenda.

ADVISORY BOARD FEE

The fee to host an advisory board meeting is \$10,000 per room. This fee includes one complimentary room setup and signage. The company shall be responsible for any additional charges such as catering, audio/visual equipment, etc. Please note, Projection is the exclusive audio/visual provider of all events taking place during the Multidisciplinary Thoracic Cancers Symposium.

PROMOTIONAL MATERIALS

All promotional materials and emails associated with each function must be submitted to ASTRO for approval. The name American Society of Clinical Oncology, the acronym ASCO and the ASCO logo; the name American Society for Radiation Oncology, the acronym ASTRO and the ASTRO logo; the name Society for Immunotherapy of Cancer, the acronym SITC and the SITC logo; and the name The Society of Thoracic Surgeons, the acronym STS and the STS logo are registered trademarks of their respective entities. Use of the aforementioned in conjunction with promotional materials, advertisements, email marketing, company websites, endorsements, statements, contests and/or awards is strictly prohibited. In addition, companies are not permitted to use "Symposium" or the names or the acronyms of the above listed entities in a company website address.

Are you developing marketing materials for this meeting/event? ☐ Yes ☐ No

ASTRO requires review of all marketing materials prior to printing and production.

CANCELLATION

- 50% of the total fee will be refunded if cancellation is received by November 10, 2021.
- 100% of the total fee will be retained for cancellations received after November 10, 2021.
- All cancellations must be made in writing.
- Show Management reserves the right to cancel Advisory Board Meetings if less than two companies have secured a time slot.

AGREEMENT

I understand and agree to all the terms and conditions set forth in this Agreement. I agree that the email/address and phone number provided on this application will be shared with organizations assisting in the production of the Multidisciplinary Thoracic Cancers Symposium.

SIGNATURE

DATE

PRINT NAME

**Complete one application for EACH function
and return to Corporate Relations.**



EMAIL
corporaterelations@astro.org

Questions?

For more information or
questions, please contact
Corporate Relations.



PHONE
703-502-1550



EMAIL
corporaterelations@astro.org