



## EXHIBITOR PERSONNEL REGISTRATION

### BADGE CONTACT

Name	Company
Phone	Email

### REGISTRATION

Each company with an exhibit booth receives two complimentary exhibitor booth personnel registrations. These registrations are to be used by individuals who will be involved in the set-up/dismantle of your booth or manning your exhibit during the meeting. Additional exhibitor registrations may be purchased. Please note that booth staff may attend sessions on a space available basis only.

Please indicate the individuals from your company who you would like to register for the 2022 Multidisciplinary Head and Neck Symposium.

#### EXHIBIT BOOTH PERSONNEL REGISTRANT 1

Name	Professional Suffix (i.e., MD, Ph.D, etc.)
Phone	Email

#### EXHIBIT BOOTH PERSONNEL REGISTRANT 2

Name	Professional Suffix (i.e., MD, PhD, etc.)
Phone	Email

### ADDITIONAL EXHIBITOR REGISTRATIONS

Additional Exhibitor Booth Personnel registrations may be purchased. Please refer to the list below for registration rates:

**Advance Registration (On or before February 2, 2022):**  
\$150 per Exhibitor Booth Personnel registration

**On-site Registration (After February 2, 2022):**  
\$250 per Exhibitor Booth Personnel registration

### CANCELLATION POLICY

- Telephone cancellations will not be accepted. Please email cancellations to headandneckreg@spargoinc.org.
- If you cancel after February 2, 2022, and DO NOT receive a refund, you can still have access to the Virtual Meeting (if purchased).
- Registration fees are not transferable.
- Canceling your registration does not automatically cancel your hotel reservation. To cancel your hotel reservation, please contact headandneckreg@spargoinc.org.

### HOW TO REGISTER

**Fax:** 703-574-8332

**Mail:** ASTRO  
P.O. Box 417217  
Boston, MA 02241-7217

### QUESTIONS?

**Phone:** 1-800-541-6058 or 571-549-4534

**E-mail:** headandneckreg@spargoinc.com

### REFUND POLICY

- Registration fee refunds will be given only if written notification is received on or before February 2, 2022.
- Registration fee refunds are subject to a \$100 processing fee.
- Registration refunds will be processed 30 days after the conclusion of the meeting.

### AMOUNT DUE

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_  
Number of Additional Exhibitor Booth Personnel Registrations Cost Each Total Due

### PAYMENT

Check, payable to ASTRO (U.S. dollars drawn on U.S. bank)

Credit Card:  American Express  Discover  MasterCard  Visa

I agree to the registration cancellation policy and authorize my credit card to be charged for registration fees to attend the 2018 Multidisciplinary Head and Neck Symposium. Show Management reserves the right to charge the correct amount if different from the total listed.

\_\_\_\_\_  
Last Four of Credit Card Number Expiration Date

\_\_\_\_\_  
Cardholder Name Signature

\_\_\_\_\_  
Billing Address - Street

\_\_\_\_\_  
City State Country ZIP Code