



Save the Date for Exhibitor Training

Please save time on your calendar for the following exhibitor training sessions on the virtual platform for the ASTRO Annual Meeting.

Wednesday, October 14 | 1:00 p.m. – 2:00 p.m. Eastern time

Topic: Booth Dashboard Training: Administrative Site for Level 3 Only

Details: This training session will be for the primary booth contact for level three booths only. During this session, we will cover the functionality of the administrative site of the booth representative dashboard. Instruction will cover how to download your company's real-time activity report that can include such things as booth entry details, content views by content items and any further details required for overseeing the administrative site.

Thursday, October 15 | 1:00 p.m. – 2:00 p.m. Eastern time

Topic: Booth Dashboard Training: Administrative Site for Levels 4 and Above

Details: This training session will cover the same details as the level three administrative site training noted above, but will also include details on how to update content pieces and materials for your booth. This session will only be open to the primary booth contact for booth levels four and above.

Friday, October 16 | 1:00 p.m. – 2:00 p.m. Eastern time

Topic: Booth Representation Dashboard Training: Access for All Booth Representatives

Details: Open to all exhibit booth personnel! This training session will teach exhibitors how to use the main items within the booth representative dashboard – such as the booth representative chat feature, managing your watch list, creating notes, coordinating the queue with your colleagues and much more.

Registration information for each training session will be provided as we get closer to the dates of the sessions. Please keep an eye on our future exhibitor updates for details.



Spotlight

Promote your participation at ASTRO 2020 to registered attendees with the preshow attendee mailing list that will be available at the end September. If you are interested in purchasing the preshow attendee mailing list, please complete the [request form](#) and return to ASTRO by September 25. Please note that for privacy reasons, the preshow attendee mailing list will not include email addresses or phone numbers.

ASTRO

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