



Exhibitor Registration Now Open

All exhibit booth personnel that will be staffing their virtual exhibit will need to be registered to have access to the Virtual Exhibit Hall.

Register Online

To register your exhibitor booth personnel online, follow these steps:

- Go to the [Exhibitor Resource Center](#)
- Click on Registration
- Click on "Register Exhibitor Booth Personnel"
- Log in with your email address and password*

*If you do not know your password, click the "Forgot your Password" link. You will automatically receive an email instruction to reset your password. If you have problems accessing your account, please contact Shirley Harris at 703-679-3953 or shirley.harris@spargoinc.com.

EXHIBITOR CREDENTIALS

Exhibitor Booth personnel eligible to receive login credentials for access to the ASTRO 2020 virtual Event must be full-time permanent employees of the "contracted" Exhibitor engaged in the actual virtual booth operation, demonstration, or promotion of the "contracted" Exhibitor's product or services within the Exhibit Booth (hereinafter referred to as "Exhibitor Booth Personnel"). Exhibitor Booth Personnel shall, like all participants in the Event, have contact information showing name, title and company that will be visible at all times in all areas on the virtual meeting platform, including, but not limited to in the Exhibit Hall, exhibitor booths, educational sessions and networking lounges. All Exhibitor Parties who access the Event in any capacity must have their own unique registration and be identified by their own actual name, title and company information.

ASTRO reserves the right to restrict or limit the number of Exhibitor Booth Personnel credentials issued and to determine if any "fees" are to be charged.

Exhibitor credentials are not transferable. ASTRO reserves the right to terminate any login credentials if used by a person that does not match the identification of the person to whom the credentials have been issued. Each Exhibitor, whose exhibit space is paid in full, shall receive a specific allotment of Exhibitor full conference registrations based on their booth level package.

Exhibitor full conference registration entitles the holder to admittance into the Exhibit Hall, educational sessions and the all access networking lounge. Exhibitor registration provides Exhibitors with opportunity to receive continuing medical education credits and should only claim credit for which they are eligible.

- Review the complete [Exhibitor Booth Personnel Registration Policies and Procedures](#).

REGISTRATION FEES

Each Exhibitor, whose exhibit space is paid in full, receives complimentary exhibitor full conference meeting registrations as outlined below.

Booth Level	Number of Complimentary Full Conference Meeting Registrations
Level 1	4
Level 2	6
Level 3	8
Level 4	12
Level 5	16
Level 6	20
Custom	24

Additional Exhibitor registrations are available for purchase at the below rates. No refunds will be issued for any Exhibitor registrations, whether provided as part of the booth level package or purchased separately.

Until Thursday, October 1: \$320
After Thursday, October 1: \$370

REGISTRATION CHANGES AND CANCELLATIONS

Each Exhibitor must designate a person to act as the registration contact for the Exhibitor's company. The Registration Contact is responsible for registering Exhibitor's Booth Personnel, informing them of the Rules and applicable policies, and is the only person authorized to make changes or substitutions to the Exhibitor's registrations.

There is no fee to cancel or replace names to a registration within the Exhibitor's complimentary registration allotment. For registrations that are over the Exhibitor's allotment, no refund will be

issued for Exhibitor's over allotment registrations. No refunds will be issued for Exhibitor registrations canceled, whether provided as part of the booth level package or purchased separately.

Exhibitor registration changes may be made online or by submitting changes in writing to the ASTRO Registration Center via fax at 703-574-8332 or email at astroregistration@spargoinc.com.



Important Deadline – September 11

Don't forget! All booth content and booth materials must be submitted by September 11 to the Booth Data Center submission site. For details on the booth specifications and to download the booth specification worksheet, visit the [exhibitor resource center](#). For questions, please contact Shirley Harris at 703-679-3953 or shirley.harris@spargoinc.com.

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ASTRO
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