



APEX Process

Application

Self-Assessment

Facility Visit Preparations

Facility Visit

Determination

Facility sends APEX legal documents to facility's legal team for review.



Facility completes the 6-page application within the APEX Portal.



Facility electronically signs the legal agreements within the APEX Portal.



Facility submits payment to ASTRO.

Facility completes the Self-Assessment:

- Document Upload
- Medical Record Review
- Interview Preparation



Facility receives Self-Assessment results and implements process changes, as needed.



Facility performs another attempt at any Self-Assessment section that did not meet the *ready* threshold for compliance.

Facility selects 15 possible facility visit dates within the APEX Portal.



Facility and APEX Surveyors review for conflicts of interest for the facility visit.



Surveyor team and facility visit date are finalized.



Facility and ASTRO staff participate in a pre-facility visit teleconference 2 weeks prior to facility visit.

Facility staff and Surveyors participate in a one-day facility visit:

- Medical Record Review
- Physics Interview
- Equipment Verification
- Team interview

ASTRO's Practice Accreditation Committee reviews the blinded facility visit results.



Practice Accreditation Committee reaches a quorum vote on the determination.



APEX staff uploads a determination letter to the APEX Portal within 4-6 weeks after facility visit.